

**Calais City Council – Calais City Building
June 28, 2018 - Call to Order – 6:00 pm
Pledge of Allegiance – Moment of Silence**

Mayor: Billy Howard

Councilors:

*Arthur Mingo
Marcia Rogers
Scott Geel
Michael Sherrard
Mark Carr
C. Edward Moreside*

1. Consent Agenda

- A. *Previous Minutes (pages 2 – 8)*
- B. *Treasurer's Warrants City through June 27, 2018* \$
- C. *Treasurer's Warrants School through June 27, 2018* \$
- D. *Treasurer's Warrants Water through June 27, 2018* \$
- E. *Victualer's License – The Sandwichman*
- F. *Return of Votes Cast – School Budget Validation Referendum Election*

2. Public Hearings

- A. *2018-2019 Municipal Budget (page 9)*

3. Old Business

- A. *City Manager's Report*
- B. *Committee Reports*
 - 1. *Finance Committee- Sherrard*
 - 2. *Property Committee-Nixon*
 - 3. *Public Safety Committee-Mingo*
 - 4. *Public Works Committee-Geel*
 - 5. *School Liaison Committee- Rogers*
 - 6. *Economic/Community Development Committee – Mingo*
- C. *Carson Road Gate*
- D. *Offer for 100 Shattuck Road*

4. Public Input on Agenda Items

5. New Business

- A. *Approval of Dawson Fund Expenditures (page 10)*
- B. *CIP Expenditures (page 11)*
- C. *2018-2019 Wastewater Budget (page 12)*
- D. *2018-2019 Ambulance Budget (page 13)*
- E. *Broadband Utility Easements (pages 14 - 17)*
- F. *Intent to Fill Full-Time Police Officer Position (page 18)*
- G. *Ambulance Write-offs (pages 19)*
- H. *Solicit Bids for Dangerous Building Demolition*
- I. *MMA Legislative Policy Committee Ballot (pages 20 - 22)*

6. Executive Session

- A. *Personnel Issue*
- B. *Legal Issue*

CALAIS CITY COUNCIL
JUNE 14, 2018

The first regular monthly meeting of the Calais City Council was held this date in the Council Chambers of the Calais City Building at 6:00 p.m.

Present was Mayor Howard presiding over Councilors Sherrard, Mingo, and Carr.

On a motion by Councilor Sherrard and a second by Councilor Mingo, it was unanimously voted to approve the following consent agenda:

- A. Previous Minutes
- B. Monthly Departmental Reports
- C. Chase Fund for June - \$250.00
- D. Treasurer's Warrants City through June 13, 2018
\$347,930.46
- E. Treasurer's Warrants School through June 13, 2018
\$758,444.52
- F. Treasurer's Warrants Water through June 13, 2018
\$ 9,245.97
- G. Liquor License & Victualer's License - Wickachee
- H. Return of Votes Cast – Primary/Referendum Election

The Mayor then called for a public hearing on the proposed ATV Ordinance. There being no Public concern voiced, it was moved by Councilor Mingo, seconded by Councilor Sherrard, and unanimously voted to approve this ordinance as presented.

INSERT ATV ORDINANCE

At this point the City Manager gave his report on the following:

- need to consider enacting a Marijuana Ordinance
- Scheduled Sunrise Trail Coalition Meeting
- Wright Foundation Grant for downtown Sidewalks and lighting near Triangle Park.

Councilor Geel entered the meeting at 6:05pm

Attendance

Consent Agenda

Public Hearing ATV
Ordinance

City Manager Report

RETURN OF VOTES CAST – JUNE 12, 2018 – PRIMARY

At a legal meeting of the inhabitants of the City of Calais, in the County of Washington, qualified by the Constitution to vote, said City, on Tuesday, June 12, 2018, the inhabitants gave their votes upon the following. The same were received, sorted, counted and declared in open meeting, by the Warden who presided and in the presence of the Ward Clerk, who formed a list of the candidates and referendum questions voted for and against and made records thereof in the presence of the Warden in open meeting sealed up the copies of said records as appears by copies of said lists, duly attested by the Warden and Ward Clerk, and returned to the City Clerk of said Calais on the 12th day of June, 2018, the same being within twenty-four hours of said meeting.

The total Number of Ballots cast:	Peoples Veto	Rep	Dem
	397	185	155

Referendum ballot

Question 1 – People’s Veto

Do you want to reject the parts of a new law that would delay the use of ranked-choice voting in the election of candidates for any state or federal office until 2022, and then retain the method only if the constitution is amended by December 1, 2021, to allow ranked-choice voting for candidates in state elections?

YES = 192 NO = 199 BLANK = 6

Republican Ballot

GOVERNOR

Fredette, Kenneth Wade	15	Mayhew, Mary C	19
Mason, Garrett Paul	57	Moody, Shawn H	83

US SENATOR

Brakey, Eric L	79
Linn, Max Patrick	62

REP TO CONGRESS

Poliquin, Bruce	137
-----------------	-----

STATE SENATE

Moore, Marianne	155
-----------------	-----

REP TO THE LEGISLATURE

Carter, Arthur	149
----------------	-----

JUDGE OF PROBATE

Holmes, Lyman L	141
-----------------	-----

REGISTER OF PROBATE

Holmes, Carlene	141
-----------------	-----

COUNTY TREASURER

Holmes, Jill C	137
----------------	-----

REGISTER OF DEEDS

Strout, Sharon D	137
------------------	-----

SHERIFF

Curtis, Barry L	150
-----------------	-----

DISTRICT ATTORNEY

Foster, Matthew J	140
-------------------	-----

Democratic Ballot

GOVERNOR

Cote, Adam Roland	42	Mills, Janet T	66
Dion, Donna	1	Russell, Diane Marie	1
Dion, Mark N	3	Sweet, Elizabeth A	17
Eves, Mark W	16		

REP TO CONGRESS

Fulford, Jonathan S	4	Olson, Craig R	5
Golden, Jared F	70	St Clair, Lucas R	63

UNITED STATES SENATOR

Ringelstein, Zak 102

STATE SENATOR

Therrien, Christina Marie 119

REP TO THE LEGISLATURE

Perry, Anne C 141



Billy Hart
Richard Stango
Michael Ash

Scott W. Duf

Calais City Council

City of Calais
All Terrain Vehicle Ordinance

Purpose

The purpose of this Ordinance is to authorize the operation of 4-wheel all-terrain vehicles on designated roadways in the City of Calais, pursuant to the authority given to the City by Title 12 M.R.S.A. Section 13157 (A)(6)(H).

Definitions

For the purpose of this Ordinance, an ATV Access Road shall be defined as all Public Ways maintained by the City of Calais. Such designated public ways are only to be used by the public to gain access to ATV trails and goods and services.

"All-terrain vehicle" or "ATV" means a motor-driven, off-road, recreational vehicle capable of cross-country travel on land, snow, ice, marsh, swampland or other natural terrain. "All-terrain vehicle" or "ATV" includes, but is not limited to, a multitrack, multiwheel or low-pressure tire vehicle; a motorcycle or related 2-wheel, 3-wheel or belt-driven vehicle; an amphibious machine; or other means of transportation deriving motive power from a source other than muscle or wind. For purposes of this subpart, "all-terrain vehicle" or "ATV" does not include an automobile as defined in Title 29-A, section 101, subsection 7; an electric personal assistive mobility device as defined in M.R.S.A. Title 29-A, section 101, subsection 22-A; a truck as defined in M.R.S.A. Title 29-A, section 101, subsection 88; a snowmobile; an airmobile; a construction or logging vehicle used in performance of its common functions; a farm vehicle used for farming purposes; or a vehicle used exclusively for emergency, military, law enforcement or fire control purposes.

"Public Ways" means all city streets and avenues not specifically excluded in this ordinance.

Excluded streets shall be:

- Main Street
- North Street
- North Street ext
- South Street
- Baring Street
- Route #1 South
- Route #1 North
- Calais Cemetery Road
- Water Front Walk way

The Police Chief shall cause such areas to be marked by appropriate signs in accordance with Title 12 M.R.S.A. Sec. 13157-A (H) as said statute may be amended.

Operation

Operation of All Terrain Vehicles (ATVs) shall be as determined by the State of Maine, according to MRSA Title 12, Title 29A and this Ordinance.

All ATV operators must obey and comply with all properly posted signs.

All ATV operators will proceed with caution when approaching/passing all non-motorized trail users including, but not limited to, bicyclists, hikers, and horses.

ATV operators shall not exceed 25 MPH when traveling on designated ATV access roads and must be on the extreme right of the public way.

~~ATV operation on designated roadways shall be prohibited between November 30th and May 15th. Exclusions to this rule are allowed per Title 12 M.R.S.A. Section 13157-6 (E) (F) (G).~~

~~ATV operation on designated roadways shall be prohibited between sunset and sunrise.~~

Penalty

Any person who violates any section of this Ordinance commits a civil violation for which a forfeiture not to exceed two hundred dollars (\$200.00) may be adjudged.

This ordinance shall be enforced by the Calais Police Department.

Severability

Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of said Ordinance shall not be affected thereby.

The following Council Committee reports were submitted:

1. **Finance Committee** – met jointly with Economic Development Committee on consideration of an Economic Development Loan for a proposed Craft Beer Brewery/Pub
2. **Property Committee** – No report
3. **Public Safety Committee** – No report
4. **Public Works Committee** – No report
5. **School Liaison Committee** – No report
6. **Economic/Community Development Committee** – Met jointly with Finance Committee as stated above.

On a motion by Councilor Sherrard and a second by Councilor Mingo, it was unanimously voted to deny the requested abatement of 2016 and 20217 taxes, interest and charges for Account # 1926, for 9 Summer Street, in the amount of \$1491.96 and to agree to pay these taxes out of dangerous building acct, with the condition that the record owner, C Edward Moreside, has the building torn down.

On a motion by Councilor Mingo and a second by Councilor Geel, it was unanimously voted to schedule a Public Hearing on Thursday, June 28th to consider the 2018-2019 Budget.

It was moved by Councilor Carr, seconded by Councilor Geel, and unanimously voted to authorize the City Manager carry-over 1 week of vacation.

On a motion by Councilor Carr and a second by Councilor Geel, it was unanimously voted to write off the taxes and interest for account #1088 in the amount of \$9439.43 + 462.53 Interest.

On a motion by Councilor Sherrard and a second by Councilor Carr, it was unanimously voted to authorize the Finance Director to make the entry in the School/City - Due to/Due from accounts to satisfy the \$100,000.00 forgiveness.

On a motion by Councilor Mingo and a second by Councilor Carr, it was unanimously voted to authorize the Chamber so Commerce to hold an Art Fair on September 29th at the Triangle Park.

On a motion by Councilor Mingo, and a second by Councilor Geel, it was unanimously voted to appoint C Edward Moreside to the vacant City Council Seat, with the term to expire in November.

It was moved by Councilor Mingo, seconded by Councilor Geel, and unanimously voted to appoint Michael Chadwick to a 3-year term on the School District Trustees.

Committee Reports

9 Summer Street

Schedule Public Hearing –
Budget

City Manager Vacation carry-
over

Write off Tax & Interest
Alternative School

\$100,000 Forgiveness

Chamber of Commerce – Art
Fair

C Edward Moreside – Council
Appointment

School District Trustee –
Michael Chadwick

It was moved by Councilor Sherrard, seconded by Councilor Mingo, and unanimously voted to have the Summer Council Meetings on July 19th and August 16th.

Other items addressed with no Council action being taken at this time included:

- Need for Volunteer to take care of gardening needs on City Property
- Milltown Basketball Court in need of paving and painting
- Status of Grader repair
- Status of Sewer Debt
- Demolition of King Street Property

There being no further business to come before the City Council at this time, it was moved by Councilor Mingo, seconded by Councilor Carr, and unanimously voted to adjourn this meeting at 6:47 p.m.

ATTEST: Theresa M Porter
Theresa M Porter, City Clerk

Summer Meeting Dates

Other Items

Adjourn

FY19 Comprehensive Budget Summary

	FY18 As Passed	FY19 As Proposed	\$ Change	% Change
Projected Revenues Before Taxes	1,335,704.00	1,283,479.00	(52,225.00)	-3.91%
City Council	15,214.00	15,077.00	(137.00)	-0.90%
City Manager	117,770.00	113,030.00	(4,740.00)	-4.02%
City Clerk	76,130.00	74,855.00	(1,275.00)	-1.67%
Finance Department	139,610.00	137,620.00	(1,990.00)	-1.43%
Legal Services	23,400.00	23,400.00	-	0.00%
Assessing	86,755.00	82,695.00	(4,060.00)	-4.68%
City Bldg - General Admin	71,684.00	75,837.00	4,153.00	5.79%
St. Croix Firehouse	2,080.00	2,080.00	-	0.00%
Visitor's Info Center Bldg	5,965.00	-	(5,965.00)	100.00%
Public Bldgs - North St.	44,565.00	49,065.00	4,500.00	10.10%
Library	165,581.00	163,950.00	(1,631.00)	-0.99%
Recreation	237,297.00	235,391.00	(1,906.00)	-0.80%
Subsidies & Donations	1,000.00	1,000.00	-	0.00%
Police	524,791.00	516,999.00	(7,792.00)	-1.48%
Fire Department	468,395.00	392,520.00	(75,875.00)	-16.20%
Street & Traffic Lights	87,100.00	85,000.00	(2,100.00)	-2.41%
Public Works	642,621.00	648,625.00	6,004.00	0.93%
Transfer Station	95,675.00	98,025.00	2,350.00	2.46%
Cemetery	114,078.00	119,365.00	5,287.00	4.63%
County Tax	281,522.00	296,926.00	15,404.00	5.47%
Miscellaneous	227,882.00	229,382.00	1,500.00	0.66%
Insurance	63,675.00	62,000.00	(1,675.00)	-2.63%
Capital Projects	182,718.00	167,222.00	(15,496.00)	-8.48%
Subtotal	3,675,508.00	3,590,064.00	(85,444.00)	-2.32%
GF Only (Decrease)/Increase	2,339,804.00	2,306,585.00	(33,219.00)	-1.42%
School Local Share	1,428,920.00	1,474,145.00	45,225.00	3.16%
Additional School	-	-	-	0.00%
Total Expense Budget including Local Share	5,104,428.00	5,064,209.00	(40,219.00)	-0.79%
Revenues - Expenses = Net (Decrease)/Increase in Overall Budget	(3,768,724.00)	(3,780,730.00)	12,006.00	-0.32%

****NOTE: General Fund Budget is \$33,219 less than FY18 budget.**

Dawson Fund Expenditures FY18/19		
Balance as of 6/7/18 (rounded)		20,700.00
Annual Revenue (rounded)		19,200.00
Princeton Airport Ops	(4,000.00)	
Princeton Airport Reserve	(3,000.00)	
International Festival	(1,500.00)	
Devil's Head Maintenance	(400.00)	
Service Center Coalition	(500.00)	
MDN Dues	(500.00)	
Floating Docks Annual	(2,000.00)	
Christmas Wreaths	(700.00)	
Chamber Dues	(550.00)	
CDRC Insurance	(600.00)	
CDRC Flowers and Labor	(4,000.00)	
Total Recurring Expenditures		(17,750.00)
Estimated Dawson Fund Balance 6/30/19		22,150.00

City of Calais, Maine		
Undesignated Fund Balance Spending		
Current through 4/20/18		
Fund Balance per Audit: 6/30/17		1,916,371
Authorized Spending FY18		
Safe Routes to School Program	(24,000)	
IUUAL Retirement Refund - City	(153,096)	
Gravestone Maint. (move to CIP)	(3,332)	
Police Dept Truck	(27,755)	
PW Snow Plow	(4,900)	
Committed Paving	(60,600)	
Cameras	(2,412)	
Total Authorized Spending to Date		(276,094)
BIG Grant (not yet authorized)		(20,000)
Estimated Remaining Fund Balance		1,620,277
	FY18 Overlay	150,317
	Estimated FY18 Budget Savings	200,557
		-
Potential Undesignated Fund Balance FY18		1,971,151
Department CIP/Spending Requests		
	Fire	(19,000)
	Library	(1,600)
	Recreation	(3,000)
	Police	(20,000)
	Public Works	(140,000)
	Admin	(4,050)
	North St. Building	(20,000)
	Total Spending Requests	(207,650)
Potential Undesignated Fund Balance FY19		1,763,501

CALAIS WASTEWATER TREATMENT PLANT 2018-2019 PROPOSED O&M BUDGET

Account	Account Description	2016 Budget	2016 Actual	2016 Budget	2017 Actual	2018 Budget	Current Year Year to Date (5-9-18)	Current Year's Projected Expenditures	2019 Proposed Budget	Difference
5110	PAYROLL REGULAR WAGES	\$124,000.00	\$118,532.10	\$124,000.00	\$120,647.00	\$128,000.00	\$94,165.50	\$125,000.00	\$128,000.00	\$0.00
5115	PAYROLL OVERTIME WAGES	\$8,000.00	\$9,576.34	\$10,000.00	\$5,327.79	\$6,000.00	\$4,626.38	\$6,000.00	\$7,000.00	-\$1,000.00
5122	ADMINISTRATIVE	\$52,000.00	\$68,779.13	\$54,115.00	\$65,980.88	\$65,915.00	\$55,428.80	\$66,514.56	\$0.00	-\$65,915.00
5145	PAYROLL-ON CALL STIP	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$2,000.00	\$2,600.00	\$2,600.00	\$0.00
5200	BENEFITS - REGULAR	\$60,000.00	\$64,449.41	\$62,000.00	\$65,907.87	\$60,000.00	\$51,076.83	\$60,000.00	\$61,000.00	\$1,000.00
5201	BENEFITS - OVERTIME	\$1,800.00	\$1,627.46	\$2,000.00	\$959.02	\$2,100.00	\$832.78	\$1,000.00	\$1,500.00	-\$600.00
5310	WATER - SEWER PLANT	\$8,500.00	\$6,904.22	\$7,500.00	\$6,437.32	\$7,000.00	\$8,785.62	\$10,000.00	\$10,000.00	\$0.00
5320	ELECTRICITY	\$85,000.00	\$88,032.63	\$85,000.00	\$69,576.96	\$80,000.00	\$68,187.98	\$81,000.00	\$81,000.00	\$0.00
5330	HEATING FUEL - SEWER PLANT	\$8,500.00	\$7,944.77	\$7,200.00	\$5,793.78	\$7,000.00	\$3,766.84	\$4,600.00	\$6,500.00	-\$500.00
5340	TELEPHONE	\$2,500.00	\$2,659.40	\$2,500.00	\$2,673.75	\$2,500.00	\$2,012.34	\$2,400.00	\$2,500.00	\$0.00
5510	FUEL, OIL & LUBE	\$2,200.00	\$1,226.86	\$1,500.00	\$1,334.53	\$1,400.00	\$1,911.35	\$2,300.00	\$1,900.00	\$500.00
5560	VEHICLE MAINTENANCE	\$1,000.00	\$416.29	\$1,000.00	\$0.00	\$1,000.00	\$61.59	\$200.00	\$1,000.00	\$0.00
5565	VEHICLE PURCHASE	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5710	EQUIPMENT/TOOLS	\$1,000.00	\$1,285.27	\$800.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$500.00	-\$1,000.00
5720	REPAIR PARTS	\$30,000.00	\$32,401.13	\$25,000.00	\$25,896.03	\$25,000.00	\$7,816.59	\$15,000.00	\$20,000.00	-\$5,000.00
5810	OFFICE SUPPLIES	\$2,500.00	\$865.71	\$1,000.00	\$1,821.17	\$1,000.00	\$553.56	\$700.00	\$800.00	-\$200.00
5820	JANITORIAL SUPPLIES	\$100.00	\$420.54	\$500.00	\$449.45	\$700.00	\$370.01	\$450.00	\$500.00	-\$200.00
5830	LAB SUPPLIES & CALIBRATIONS	\$4,500.00	\$9,560.30	\$4,500.00	\$10,050.31	\$8,000.00	\$3,661.48	\$5,000.00	\$6,000.00	-\$2,000.00
5835	OPERATIONAL SUPPLIES	\$2,000.00	\$3,225.84	\$2,500.00	\$3,033.43	\$4,500.00	\$1,393.23	\$2,500.00	\$3,500.00	-\$1,000.00
5850	CHEMICALS	\$15,000.00	\$32,570.80	\$25,000.00	\$20,538.37	\$22,000.00	\$9,952.40	\$20,000.00	\$22,000.00	\$0.00
5920	BUILDING MAINTENANCE	\$2,000.00	\$4,387.30	\$4,500.00	\$3,503.94	\$4,500.00	\$4,886.48	\$5,000.00	\$4,500.00	\$0.00
6050	TRAVEL	\$500.00	\$342.13	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	-\$500.00
6216	PROPERTY AND CASUALTY	\$2,900.00	\$2,900.00	\$2,900.00	\$2,900.00	\$3,045.00	\$3,045.00	\$3,045.00	\$3,200.00	-\$155.00
6410	POSTAGE	\$2,500.00	\$3,069.26	\$3,200.00	\$3,646.02	\$2,800.00	\$1,637.74	\$2,200.00	\$2,500.00	-\$300.00
6412	SAFETY	\$1,200.00	\$825.66	\$1,200.00	\$266.64	\$1,200.00	\$0.00	\$0.00	\$500.00	-\$700.00
6420	CLOTHING/UNIFORMS	\$1,100.00	\$466.71	\$900.00	\$1,078.31	\$900.00	\$0.00	\$1,101.94	\$900.00	\$0.00
6470	EDUCATION/TRAINING	\$500.00	\$0.00	\$500.00	\$150.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00
6510	LEGAL/AUDIT FEES	\$6,200.00	\$6,200.00	\$4,000.00	\$4,000.00	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00	\$0.00
6560	CONTRACTED MAINTENANCE	\$25,000.00	\$45,295.49	\$30,000.00	\$16,977.51	\$25,000.00	\$14,934.53	\$25,000.00	\$68,000.00	\$3,000.00
6563	SLUDGE DISPOSAL	\$30,000.00	\$56,246.42	\$2,000.00	\$81,436.66	\$65,000.00	\$55,867.79	\$67,000.00	\$68,000.00	\$3,000.00
6565	LICENSE FEES	\$1,200.00	\$2,567.48	\$2,600.00	\$2,814.58	\$2,600.00	\$1,625.78	\$1,625.78	\$2,000.00	-\$600.00
6568	CONTRACTED PUMPING SERVICES	\$40,000.00	\$27,789.29	\$26,000.00	\$0.00	\$18,000.00	\$10,186.94	\$13,000.00	\$15,000.00	-\$3,000.00
6570	TRIO SOFTWARE PURCHASE	\$0.00	\$691.95	\$740.00	\$733.47	\$750.00	\$777.48	\$777.48	\$1,100.00	\$350.00
6572	OUTSIDE LABORATORY TESTING	\$3,000.00	\$8,418.89	\$7,500.00	\$4,273.87	\$6,000.00	\$1,335.43	\$1,602.52	\$5,500.00	-\$600.00
6574	CONTRACT SERVICES - ENGINEER	\$10,000.00	\$15,974.61	\$12,000.00	\$4,875.00	\$12,000.00	\$1,820.00	\$2,500.00	\$5,000.00	-\$2,000.00
7881	SANITARY SEWER REPAIR	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$151.00	\$181.20	\$3,000.00	-\$2,000.00
7882	STORM SEWER REPAIR	\$2,500.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	-\$1,000.00
7883	SEWER LINE -PW MAINTENANCE	\$20,000.00	\$577.00	\$20,000.00	\$17,886.77	\$13,000.00	\$5,266.94	\$6,500.00	\$10,000.00	-\$3,000.00
8053	CSO MASTER PLAN UPDATE	\$0.00	\$1,197.35	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$15,000.00	-\$10,000.00
8050	DEP SRF ASSET MANAGEMENT	\$13,000.00	\$14,704.55	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$0.00
8060	FUNDED DEPRE/ASSET MANAGEMENT	\$34,627.00	\$552,132.00	\$0.00	\$5,000.00	\$13,000.00	\$0.00	\$13,000.00	\$13,000.00	\$0.00
	YTD Total	\$612,427.00	\$1,202,564.39	\$613,255.00	\$571,470.43	\$611,910.00	\$423,140.33	\$551,698.48	\$534,900.00	\$77,010.00
	Total Debt	\$457,294.00	\$457,294.00	\$462,659.00	\$462,659.00	\$448,732.00	\$443,648.68	\$443,648.68	\$470,331.00	\$21,689.00
	Total Budget (O&M and Debt)	\$1,069,721.00	\$1,659,858.39	\$1,075,914.00	\$1,034,129.43	\$1,060,642.00	\$666,789.01	\$595,347.16	\$1,005,231.00	-\$55,411.00
	Estimated Revenue								\$931,000.00	
	Estimated CASH Profit(Loss)								(\$74,231.00)	

FY19 Ambulance Budget Summary

	FY18 As Passed	FY19 As Proposed	\$ Change	% Change
Projected Revenues	903,157.00	921,294.00	18,137.00	2.01%
Payroll - Regular Wages	262,140.00	277,600.00	15,460.00	5.90%
Payroll - Overtime Wages	66,000.00	66,000.00	-	0.00%
Payroll - Part Time	71,500.00	71,500.00	-	0.00%
Benefits - FICA/UC/WC	59,325.00	60,050.00	725.00	1.22%
Benefits - Life/Retirement	27,825.00	25,405.00	(2,420.00)	-8.70%
Benefits - Health/Dental/IP	127,925.00	114,625.00	(13,300.00)	-10.40%
Benefits - Flexible Spending Acct	3,750.00	1,875.00	(1,875.00)	-50.00%
FF Wage Reimbursement	30,000.00	30,000.00	-	0.00%
Administrative - Manager	21,375.00	21,925.00	550.00	2.57%
Administrative - Finance	6,369.00	6,700.00	331.00	5.20%
Admin - PW Mechanic	4,165.00	4,250.00	85.00	2.04%
Dues	1,605.00	1,605.00	-	0.00%
Telephone	2,400.00	2,580.00	180.00	7.50%
Rental Fees	11,142.00	12,267.00	1,125.00	10.10%
Capital Outlay - Ambulance	50,000.00	65,000.00	15,000.00	30.00%
Fuel, Oil & Lube	25,125.00	25,125.00	-	0.00%
Tires	3,000.00	3,000.00	-	0.00%
Vehicle Maintenance	7,000.00	7,000.00	-	0.00%
Office Equipment	1,875.00	1,875.00	-	0.00%
Ambulance Equipment	9,200.00	21,000.00	11,800.00	128.26%
Radios/Repair	900.00	900.00	-	0.00%
Office Supplies	800.00	800.00	-	0.00%
Janitorial Supplies	500.00	500.00	-	0.00%
Supplies - Oxygen	3,000.00	3,000.00	-	0.00%
Supplies - Pharmacy	3,500.00	3,500.00	-	0.00%
Supplies - Medical	11,000.00	11,000.00	-	0.00%
Medical Screenings	200.00	200.00	-	0.00%
Drug/Alcohol Testing	620.00	620.00	-	0.00%
Licenses & Fees	900.00	900.00	-	0.00%
Travel	700.00	500.00	(200.00)	-28.57%
Property & Casualty	8,159.00	8,567.00	408.00	5.00%
Postage	300.00	300.00	-	0.00%
Advertising	250.00	250.00	-	0.00%
Clothing - Uniforms	2,000.00	3,000.00	1,000.00	50.00%
Education & Training	17,000.00	7,000.00	(10,000.00)	-58.82%
Legal & Audit Fees	2,600.00	2,600.00	-	0.00%
Contract Svcs - Billing	26,500.00	26,500.00	-	0.00%
Contract Svcs - Maint	5,250.00	5,250.00	-	0.00%
Contract Svcs - Back Up	350.00	350.00	-	0.00%
Contract Svcs - CRH	350.00	350.00	-	0.00%
Monitors - Principal	19,252.00	19,710.00	458.00	2.38%
Monitors - Interest	1,535.00	1,085.00	(450.00)	-29.32%
Subtotal	897,387.00	916,264.00	18,877.00	2.10%
Net (Decrease)/Increase	(5,770.00)	(5,030.00)	740.00	-12.82%

APPLICATION FOR POLE LOCATIONS

Calais, Maine

To the Board of Councilmen
of Calais, Maine

DOWNEAST BROADBAND UTILITY respectfully requests permission for a location for poles and cables and wires thereon, including the necessary sustaining, supporting and protecting fixtures in, along, upon and across the following named public streets and highways:

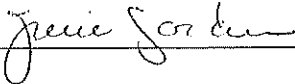
IN THE CITY OF CALAIS:

Scouting Way approximately 250 feet from South Street and 12 feet from existing pole... 1 - Pole

THIS APPLICATION IS BEING SUBMITTED WITHOUT PUBLIC NOTICE BY PUBLICATION

Said poles to be erected substantially in accordance with the plan filed herewith marked DOWNEAST BROADBAND UTILITY PLAN No. **DBU-201804619-1** dated June 20, 2018 and shall be of wood or other suitable material, and the cables and wires shall be at the height of not less than 18 feet from the ground at highway crossings and not less than 15 feet from the ground elsewhere for electric cables and wires, and (or) not less than 8 feet elsewhere for telephone cables and wires. All cables and wires to be maintained in accordance with standards of the National Electrical Safety Code.

DOWNEAST BROADBAND UTILITY

By 

CTO / Engineer

PERMIT FOR POLE LOCATIONS

In Board of Councilmen

Calais, Maine

ORDERED: That DOWNEAST BROADBAND UTILITY be and is hereby authorized and permitted to erect and maintain poles and cables and wires to be placed thereon, together with such sustaining, supporting, and protecting fixtures as said Company may deem requisite, in, along, upon and across the public streets and highways of said Town as hereinafter designated, as requested in application of said Company dated June 20, 2018.

All construction under this permit shall be in accordance with the following specifications: The poles shall be located between the vehicular traveled section of the way and the limits of the highway, shall be set firmly in the ground, substantially at locations indicated upon the plan marked PIONEER BROADBAND PLAN No. **DBU-201804619-1** dated August 18, 2010 filed with said application, and shall be of wood or other suitable material, and the cables and wires shall be run at the height of not less than 18 feet from the ground at highway crossings and not less than 15 feet from the ground elsewhere for electric cables and wires and/or not less than 8 feet elsewhere telephone cables and wires. All cables and wires to be maintained in accordance with standards of the National Electrical Safety Code. Following are the public streets and highways above referred to:

Scouting Way approximately 250 feet from South Street and 12 feet from existing pole... 1 - Pole

THIS APPLICATION IS BEING SUBMITTED WITHOUT PUBLIC NOTICE BY PUBLICATION

It is further adjudged and voted that satisfactory proof of validity of the applicant's notice or procedures required by statute has been given upon the application of said Company to erect poles with the cables and wires thereon in, along, upon and across the public streets and highways of Calais, Maine, designated by this permit.

BOARD OF COUNCILMEN, CALAIS, MAINE

PERMIT GRANTED

_____, 20__

This permit is recorded in the Records of the _____ of _____,

Book _____, Page _____

Clerk

APPLICATION FOR CONDUIT LOCATIONS

Calais, Maine

To the Board of Councilmen
of Calais, Maine

DOWNEAST BROADBAND UTILITY respectfully requests permission for a location for conduits and cables and wires therein, including the necessary sustaining, supporting and protecting fixtures in, along, upon and across the following named public streets and highways:

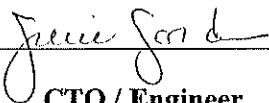
IN THE CITY OF CALAIS:

Scouting Way commencing approximately 262 feet from South Street and running easterly on Scouting Way for approximately 150 feet – (3) 3” conduits spaced ½” apart and no less than 18” below grade.

THIS APPLICATION IS BEING SUBMITTED WITHOUT PUBLIC NOTICE BY PUBLICATION

Said conduit shall be installed in accordance with the plan filed herewith marked DOWNEAST BROADBAND UTILITY PLAN No. **DBU-201804619-1** dated June 20, 2018 and shall be of suitable material, and buried no less than 18 inches below grade. All cables and wires to be maintained in accordance with standards of the National Electrical Safety Code.

DOWNEAST BROADBAND UTILITY

By 
CTO / Engineer

PERMIT FOR CONDUIT LOCATIONS

In Board of Councilmen

Calais, Maine

ORDERED: That DOWNEAST BROADBAND UTILITY be and is hereby authorized and permitted to install and maintain conduits and cables and wires to be placed therein, together with such sustaining, supporting, and protecting fixtures as said Company may deem requisite, in, along, upon and across the public streets and highways of said Town as hereinafter designated, as requested in application of said Company dated June 20, 2018.

All construction under this permit shall be in accordance with the following specifications: The conduits shall be located in the shoulder section of the way and the limits of the highway, shall be set firmly in the ground, substantially at locations indicated upon the plan marked PIONEER BROADBAND PLAN No. DBU-201804619-1 dated August 18, 2010 filed with said application, and shall be of suitable material, and buried no less than 18 inches below grade. All cables and wires to be maintained in accordance with standards of the National Electrical Safety Code.

. Following are the public streets and highways above referred to:

Scouting Way commencing approximately 262 feet from South Street and running easterly on Scouting Way for approximately 150 feet – (3) 3” conduits spaced ½” apart and no less than 18” below grade.

THIS APPLICATION IS BEING SUBMITTED WITHOUT PUBLIC NOTICE BY PUBLICATION

It is further adjudged and voted that satisfactory proof of validity of the applicant's notice or procedures required by statute has been given upon the application of said Company to install conduit with the cables and wires therein in, along, upon and across the public streets and highways of Calais, Maine, designated by this permit.

BOARD OF COUNCILMEN, CALAIS, MAINE

PERMIT GRANTED

_____, 20__

This permit is recorded in the Records of the _____ of _____,

Book _____, Page _____

Clerk

From:
6/18/2018 Peter Harris

To:
Chief David Randall

Dear Chief Randall,

I'm writing this letter to convey to you that I was asked to apply for an open position at Eastport Police Department. I gave this considerable thought, and decided that attaining a full time position at an alternate agency would be a healthy change for myself and Calais Police Department. I attended an interview on 6/18/18, and was offered the position and elected to accept it.

I owe you a debt that I can never repay, and have been unable to convey this to you properly. You have been a chief of understanding and empathy through all times, and for this I will always be eternally grateful. All I can say is Thank You. Beyond all distraction stands an officer who will go to hell and back for you.

The City of Eastport was hoping I could start in approximately two weeks. I hope this is acceptable. Again, Thank you Chief Randall for every opportunity you have given me.

Sincerely,


Officer Peter A Harris

Bad Debt Write-Offs June 2018

<u>Patient#</u>	<u>Call #'s</u>	<u>Amount</u>	<u>Reason</u>	
5	9036 & 7688 & 9037	\$527.22	Deceased	\$527.22
4114	8903	\$1,947.20	Deceased	\$1,947.20
3588	7307	\$102.03	Deceased	\$102.03
3540	7162	\$236.46	Deceased	\$236.46
3110	6201	\$367.00	Deceased	\$367.00
3876	8641	\$445.14	Deceased	\$445.14
3901	9479	\$200.00	Deceased	\$200.00
2814	5921	\$2,354.60	Deceased	\$2,354.60
139	157	\$525.00	Deceased	\$525.00
			Total =	\$6,704.65



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

Memorandum

To: Key Municipal Officials of MMA's Member Municipalities
From: Linda C. Cohen, President, Maine Municipal Association
Date: June 14, 2018
Re: Ballots for Election to MMA'S Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2018-2020 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town or City Council of your municipality.

Number of votes

Most municipalities are asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. *You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.*

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name is not on the ballot by writing that person's name in. The write-in candidate need not be from your municipality, but must be an elected or appointed official from a municipality in your Senate/LPC District. *Check to be sure the write-in candidate is willing to serve if elected!* Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot

Return ballot by 5:00 p.m. on August 2, 2018 to:

State and Federal Relations Dept.
Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

LPC Senate District 6

Addison	Dennysville	Perry
Alexander	East Machias	*Pleasant Point
Baileyville	Eastport	Princeton
Baring Pt.	Gouldsboro	Robbinston
Beals	Grand Lake Stream Pt.	Roque Bluffs
Beddington	Harrington	Steuben
Calais	*Indian Township	Sullivan
Charlotte	Jonesboro	Talmadge
Cherryfield	Jonesport	Topsfield
*Codyville Pt.	Lubec	Vanceboro
Columbia	Machias	Waite
Columbia Falls	Machiasport	Wesley
Cooper	Marshfield	Whiting
Crawford	Meddybemps	Whitneyville
Cutler	Milbridge	Winter Harbor
Danforth	Northfield	
Deblois	Pembroke	

Candidate Profile:

Lewis Pinkham has served the Town of Milbridge as manager, tax collector, treasurer, road commissioner, code enforcement officer, welfare director, shellfish warden and sewer administrator for the past 14 years. He has also served the police department for 37 years, currently serving as Chief of Police. Prior to that he served as Police Chief in the Towns of Steuben, Gouldsboro and Winter Harbor as well as Chair of the Union 96 School Board. Mr. Pinkham also serves on a number of local boards and committees. He has served the past 2 terms on the LPC and would like to continue his service to bring a strong voice from Washington County.


Harry Fish, Jr. has served the Town of Jonesport in several capacities for more than 27 years, most recently as Selectman. Prior to that he was a School Board member for 15 years, Chairman of JES, CSD, Joint School Board's Board of Trustees for 10 years; Chairman of the Regional Planning Committee for school consolidation for two years; Town Assessor for three years; and member of the Harbor Committee for more than 25 years. He served the past 3 terms on the LPC and would like to continue his serve to work on appropriate state funding for revenue sharing, K-12 education subsidy and unfunded mandates.

Carol Dennison has served on the Lubec Selectboard since 2011, with the last 4 years as Chair. Carol also does voluntary grant writing for the town and serves as President of the Cobscook Bay Area Chamber of Commerce. She would like to serve on the LPC to bring feedback to the Committee about issues of importance to her coastal community (i.e. fishing, economic development, tourism and land trusts).

OFFICIAL BALLOT – District 6

Maine Municipal Association’s Legislative Policy Committee
July 1, 2018 – June 30, 2020

VOTE FOR TWO:

- Lewis Pinkham, Manager, Town of Milbridge
- Harry Fish, Jr., Selectman, Town of Jonesport
- Carol Dennison, Chair of Selectboard, Town of Lubec
- _____ (name) _____ (position) _____ (municipality)  write in

Candidate Profiles Are On Reverse Side

MUNICIPALITY: _____ DATE: _____

 **BY SELECTMEN/COUNCILORS:**

signature	print name
signature	print name
signature	print name
signature	print name
signature	print name

Return by 5:00 p.m., August 2, 2018 to:

Laura Ellis, Maine Municipal Association
60 Community Drive, Augusta, ME 04330
Fax: 624-0129
(over)

JUNE - 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 <i>Primary Election</i>	20	21 <i>City Council</i>	22	23
24 <i>Happy Father's Day</i>	25	26 <i>School Budget Validation Referendum</i>	27	28 <i>City Council</i>	29	30